

## PDCI Market Access Inc. - Career Opportunities

<b>Date Posted:</b>	September 10, 2020
<b>Location</b>	Ottawa, Ontario. Consideration will be given to strong candidates from other parts of Ontario, and from Quebec.
<b>Job Title:</b>	Pricing Data Research Assistant
<b>Reports To:</b>	Director, Pricing and Market Access
<b>Employment Type</b>	Full-time
<b>Website</b>	<a href="http://www.pdci.ca">www.pdci.ca</a>

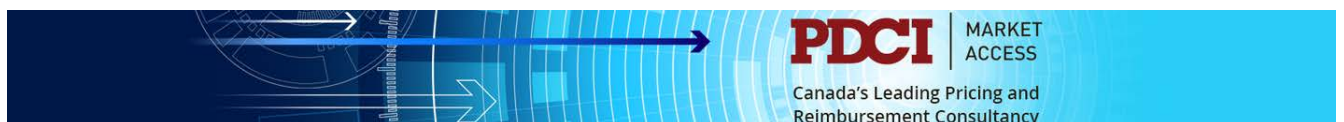
**PDCI Market Access Inc.** is Canada's leading pharmaceutical pricing and reimbursement consultancy and is focused on assisting clients in establishing and maintaining optimal drug prices while maximizing access in both the public and private markets. We are a client focussed, mid-size consultancy with significant infrastructure to support service offerings, including powerful databases, scientific resources, and market intelligence. We offer a competitive salary plus an attractive benefits package including extended health care benefits, life and disability insurance.

Patentees of pharmaceutical products in Canada entrust their Patented Medicine Prices Review Board (PMPRB) filings requirements to PDCI Market Access. Each year PDCI assists more than 35 Canadian pharmaceutical companies with their semi-annual Form-2 filing requirements to PMPRB. These filings represent more than half the patented drug products sold in Canada. PDCI is seeking a **Pricing Data Research Assistant** to assist clients with their filings and support the pricing team with ongoing projects.

The ideal candidate is someone who can quickly learn the PDCI business, and the technical aspects of the job and take pride in delivering a high-quality accurate work product for clients.

### Primary Role:

- Research international prices for the eleven PMPRB reference countries from identified online price sources (and secondary sources if/when necessary).
- Entering data into the PDCI International Pricing Database and develop analyses.
- Provide support for the semi-annual PMPRB filings which includes conducting price research, multi-step quality assurance processes, liaising with clients for approval and final submission to PMPRB.
- Assess compliance with PMPRB's international price guidelines and informing client of any compliance risks.
- Address any routine clarification questions and provide any necessary documentation that may be requested by either the client or PMPRB.
- Providing support on project deliverables for pricing, reimbursement and PMPRB submissions/projects.
- Project Management duties, as assigned.
- Support Clinical team on pricing and market access assessment, as assigned.



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## Requirements (experience, academic qualifications, skills, attributes)

- Strong administrative skills, data entry and data management working experience
- Quality and efficiency: excellent organizational skills with a superior attention to detail
- Effective time management skills and multi-tasker: ability to balance multiple priorities, projects, deadlines, and tolerate repetitive tasks
- Excellent knowledge of MS Office programs (Word, Excel, Outlook, and PowerPoint)
- Embodies PDCI's core values and company goals
- Good interpersonal and communication skills
- Ability to work independently, research and problem solve
- University degree in a STEM field, an asset
- Scientific writing experience in a work or academic setting is an asset
- Knowledge of PMPRB and filing requirements is considered an asset

## Applying:

Interested candidates should submit a detailed resume / curriculum vitae to [Careers@pdc.ca](mailto:Careers@pdc.ca) referencing the job title. The resume (and/or a cover letter) should clearly indicate how the candidate meets the qualifications outlined above. We thank all candidates for applying. Only those selected for further consideration will be contacted.